**PMI KERALA AWARDS 2024**

**PROJECT OF THE YEAR AWARD:** This award recognizes and honors a project team that has delivered exemplary results through application of project management practices par excellence and having social impact in any of the following categories of projects.

**Nomination Criteria:**

* Project of any type, from any industry, in public or private sectors of Kerala.
* Demonstrated originality and uniqueness of applied project management techniques including innovative application of practices / methods.
* Highlight the project complexity and depict the impact created.

Note: The nomination forms will be shared with the Juries for further evaluation. Kindly refrain from providing confidential data, if any. Lead nominator to obtain authorization from your company to publish the company name to the media, and at the award function, if selected for awards. **It is mandatory to submit the duly signed PMIK Awards Permissions and Release Form with all entries.**

Lead Nominator Contact Information

Name:

Role:

Email:

Mobile

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

**Please complete the nomination form on or before 10th July and send to** [**awards@pmikerala.org**](mailto:awards@pmikerala.org)

**NOMINATION FORM - PROJECT OF THE YEAR**

**1. PROJECT CATEGORY**

|  |  |  |
| --- | --- | --- |
|  | PMI Kerala Project of the Year Award [Select one category] | |
|  | Small | Cost (INR): |
|  | Medium | Cost (INR): |
|  | Large | Cost (INR): |

**2. ORGANISATION NAME** [Full name of the company with address]

|  |  |
| --- | --- |
|  |  |

**3. INDUSTRY THE ORGANISATION BELONGS TO:**

|  |  |
| --- | --- |
|  | Industry details |
|  |  |

**4. DESCRIPTION ABOUT THE ORGANISATION**

|  |  |
| --- | --- |
|  | Company Overview that includes basic information and a summary to publish during the award announcement |
|  |  |

**5. PROJECT NAME AND DESCRIPTION**

|  |  |  |
| --- | --- | --- |
|  | Project name: | |
|  | **Project Executive Summary**: [Describe the project in 120 words, what was the business problem, the solution, final benefit realized, and impact created] |

**6. PROJECT SCOPE**

|  |  |
| --- | --- |
|  | Detail project scope |
|  | Total FTE:  Total Duration of the project:  Tool and techniques:  Contribution to Org strategy |

**7. PROJECT METHODOLOGY USED *\*mark only one***

|  |  |
| --- | --- |
|  | Waterfall methodology |
|  | Agile methodology |
|  | Safe methodology |
|  | Hybrid Methodology |
|  | Disciplined Agile methodology |
|  | Kanban |

**8. KEY STAKEHOLDER LIST**

|  |  |  |  |
| --- | --- | --- | --- |
| List down the key stakeholders | | | |
| 1 |  | 5 |  |
| 2 |  | 6 |  |
| 3 |  | 7 |  |
| 4 |  | 8 |  |
|  |  |  |  |

**9. PROJECT SCHEDULE (Project duration)**

|  |  |  |  |
| --- | --- | --- | --- |
| Major Milestones | Planned Date | Actual End Date | Variance |
|  |  |  |  |
|  |  |  |  |
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**10. COST OF THE PROJECT:**

|  |  |  |
| --- | --- | --- |
|  | Overall Budget of the Project |  |
|  | Hardware & Material Cost |  |
|  | Software / License Cost |  |
|  | Human Resource Cost |  |
|  | Other costs |  |

**11. MAJOR RISKS AND MITIGATION PLAN OF THE PROJECT**

|  |  |  |
| --- | --- | --- |
|  | Risk: | Mitigation: |
|  |  |  |
|  |  |  |
|  |  |  |

**12. BENEFITS REALIZATION / OUTCOMES TO END USERS / IMPACT**

|  |  |  |
| --- | --- | --- |
| # | Benefit Expected | Outcome after delivery |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

**13. TEAM NAME AND ROLES**

|  |  |  |
| --- | --- | --- |
| # | Role | Name |
| 1 | Sponsor |  |
| 2 | Delivery Leader |  |
| 3 | Project Manager |  |
| 4 | Technical Architect |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |

**14. ANY OTHER FILES SHARED**

|  |  |  |
| --- | --- | --- |
|  | File name | File Type |
|  |  |  |